

SILVER SPRINGS SCHOOL COUNCIL

Meeting Minutes

Tuesday, May 14, 2024

Opening

The regular meeting of the SILVER SPRINGS SCHOOL COUNCIL was called to order at 6:40PM on May 14, 2024, in Silver Springs School by Loyce Sakuhuni.

Present

Board members: Loyce Sakuhuni, Olivia Semmens, Rebecca Mayhew, Erica Zaremba, Erin Brenner, Celeste Howard

Administration: Michelle Ryskamp, Danica Burrows, Teacher: Rebecca Ibboston (via email)

Members at large: Allison Streit, Nadene Letwin, Michelle Downey, Katherine Goble,

Welcome/Call meeting to Order – Loyce welcomes everyone.

Approval of Minutes and Agenda

CBE acknowledgement of the Land by Loyce.

Reviewed and approved minutes from Tuesday April 9, 2024, Loyce Sakuhuni and Olivia Semmens approved the minutes.

Olivia Semmens and Rebecca Mayhew approved the agenda.

ADMINISTRATIVE REPORTS

Michelle Ryskamp/ Danica Burrows:

- Gratitude to Kira for her fun lunch work. And all volunteers for Glenbow ranch as well as family members for joining our concert.
- Thank you for all new board members and continuing members
- TOPP KIDS is the new before and after program, they have 10 registrations already. Spread the word that the school is now providing before and after care. There is no minimum registrants for them to go ahead. They operate PD days, teacher convention, and breaks. They will have drop in available as well.
- Planning updates conservatively 246 students.
 - One AM kindergarten class
 - Three 1 / 2 classes – current classes will be rebalanced
 - Three 3 / 4 classes
 - Three 5 / 6 classes
 - 0.5 intervention support
 - 3 day part time music teacher
 - classroom teachers taking on Phys Ed
 - 4 part time educational assistants
 - 4 lunchroom supervisors
- May 2 Spring Concert – huge success



- May 9 Glenbow Ranch – school wide trip was great; some programming was not what we expected so we will provide their field trip.
- School needs for fundraising two items:
 - 1. Gymnastic mats – these are very old and next year we are bringing in Green Fouls and we would need these approx. \$500 per mat. We need replace about 21 slowly over time.
 - 2. Sound System and Screen this is approx. \$34,000 includes wiring, video system, screen, control system this is supply and install that was quoted with a CBE approved vendor. Vendor is Matrix Video Communication Corp. Potentially budget around \$40,000. Some ideas include doing a 50/50 to fundraiser, budget a portion of Casino, and decide if we want to keep some funds for this to plan for this expenditure. Shall we use some Casino funds?

Teacher Report Rebecca Ibbotson (Grade 1/2) :

- Send a note that she is using a bulletin board to help the move through the writing process, from creating crafts and now they are doing character development based on their creations.

EXECUTIVE & COMMITTEE REPORTS

Chairperson report - Loyce

- We had our AGM and some members were not present, so I am going to introduce our new chairperson Celeste Howard. We can decide as a committee
- Teacher appreciation for next year we need to put in a budget and a discussion about what we are doing. This should be a chair job for next year.
- We will need to update the School/Parent Council Bylaws may need to be revisited. The Parent Association Bylaws are approved, as we needed them for the Casino.

Key Communique Report

- No report

Adjournment

Loyce motioned to adjourn meeting at 7:14 PM was approved by Olivia Semmens and Rebecca Mayhew.

Next Meeting: Tuesday June 11, 2024

Minutes submitted by: Rebecca Mayhew



SILVER SPRINGS SCHOOL PARENT ASSOCIATION

Meeting Minutes
Tuesday, May 14, 2024

Opening

The regular meeting of the Silver Springs School Parent Association was called to order at 7:15pm on Tuesday, May 14, 2024 at the Silver Springs School by Loyce Sakuhuni.

Present

Board members: Loyce Sakuhuni, Olivia Semmens, Rebecca Mayhew, Erica Zaremba, Erin Brenner, Celeste Howard. Kira Syversten

Administration: Michelle Ryskamp, Danica Burrows

Members at large: Allison Streit, Michelle Downey, Katherine Goble

Welcome (Loyce): Welcome to the Parent Association Meeting

Approval of Minutes

Reviewed and approved minutes from Tuesday, April 9, 2024 approved by Olivia Semmens and Loyce Sakuhuni.

Katherine and Olivia approved the agenda.

COMMITTEE REPORTS

Casino Funds Spending:

- Budget is \$73,500 in the Casino
 - Looking to maybe re-budget on the literacy side
 - Outdoor learning space we went over budget by \$334.90. The tables should be done before summer
 - PE Residencies has residual money for next year
 - Everything looks good going into next year and the budget for the most part is on track.

Treasurer's Report (Lauren):

- School Council account is at \$17,746.17. We do usually keep this below \$10K. Casino is at \$61,539.57. We have \$7,500 non-allocated for any new projects.
- An email will be sent by Oliva to vote on where to allocate funds for the mats. This will be likely voted over email. The sound system will be discussed for next year.

Healthy Hunger (Kira)

- There is a lot of profit coming from Healthy Hunger. We are getting approx. \$313 a month. Doing a mix of snack and lunches, but maybe not both each month and keep the themes seasonal. Preference would be to be able to have it setup prior to September for parents. Michelle could confirm closer to the end of June and Kira will send out all of them at the same time instead of split like last year.



Sports Day (Erin)

- June 7 is sport day. A signup genius will be coming shortly. I just need to confirm with Lisa if she can do an obstacle course. Grade 6 has a desire to have a basketball game against the teachers – this likely can't happen. Lots of teachers did the obstacle course so that could be something. Maybe the teachers can take this away and find something they can compete against the kids, board games, break dancing, giant Jenga as a few ideas.

Grade 6 Farewell

- We are in process of planning and everyone is on plan. Budget is \$800 no change.

Parent Workshop

- Everyone can signup to get a zoom link, we will send a reminder to sign up. They presenters have asked us to watch that we don't get double shipped the free books.

End of Season dinner for council

- Proposed to have sit down dinner. The issue is many council members volunteer for community kid's sports. Alternative is to propose different days and times to our board members to see if an alternative day or time works. Olivia will send out an email to the board with this.

Positions on FEO Council

- They have open positions, secretary and council chair.

School Clothing Swap Idea

- Could we do a clothing swap, we would accept donations to provide a clothing swap and families at need could shop? Really the idea is looking for a way to help those that are in need. Michelle said we don't have enough in need families identified, so if we did this it would have to be for the full population. Let's table this for September.
- Another idea is that some schools do a snack cart outside the office for kids that need something. Council could help with this. Michelle mentioned we have funds through lunchroom that we have emergency snacks.

MOTIONS FOR APPROVAL**Motion for Approval:**

Katherine motions to approve \$150 for teacher appreciation snacks. All approved.

Adjournment

Loyce motioned to adjourn the meeting at 8:16 PM and was approved by Olivia.

Next Meeting: Tuesday June 11, 2024

Minutes submitted by: Rebecca Mayhew

