

SILVER SPRINGS SCHOOL COUNCIL

Meeting Minutes

Tuesday, November 19, 2024

Opening

The regular meeting of the SILVER SPRINGS SCHOOL COUNCIL was called to order at 6:33 PM on Nov. 19, 2024, in Silver Springs School by Celeste Howard.

Present

Board members: Celeste Howard, Erin Olesen, Kelsey Mountain, Rebecca Mayhew, Kira Syvertsen, Sandra Zandvliet, Locke Vincent

Administration: Michelle Ryskamp, Danica Burrows

Teacher: Meredith Wilkes

Members at large: Olivia Semmens, Michelle Downey, Marion Smith

Welcome/Call meeting to Order –

Approval of Minutes and Agenda

CBE acknowledgement of the Land by Celeste Howard

Reviewed and approved minutes from Tuesday Oct 8, Olivia and Erin approved the minutes.

Sandra and Rebecca approved the agenda.

ADMINISTRATIVE REPORTS

Michelle Ryskamp/ Danica Burrows:

- Gratitude to Erin for leading the Halloween event and to the other parents who volunteered
- Gratitudes to Sandra and Sara for fundraising, Kira for fun lunch, and Kara for providing the meal for teachers during conferences
- Staffing updates: Khatira Bayram is the new Administrative Secretary, Tracy Minor is the new Lunch Supervision, Laree Lake will return as intervention teacher from now until January starting with grades 3 / 4
- The school is welcoming 3 student teachers from University of Calgary in their second year
- Upcoming special events: first wonder day on Friday, Storytelling residency starts November 27, Thursday Dec 5 is a family evening, 6-7pm
- Santa's workshop Tues Dec 17, carol singing Dec 18, 19, 20
- 4 wonder days: Nov 22, Jan 17, March 14, May 30
- TOPP kids will have an open house during school conferences



- School spirit wear - final sales \$2049.62, should be delivered the first week of December, school council to purchase the remainder of items \$450
- Discussion on which giving project to take on for SSS this year as there are not as many families in need within our community. Some options include toiletries for the Drop in Centre, or supporting other families in Montgomery? School staff will make the final decision.
- Michelle went over the School Development Plan (SDP) for the 2024-2025 school year
- Data shows that writing to communicate is challenging for students
- SDP for 2024-2025: Student achievement in literacy will improve
- Outcome 1 - students' written communication will improve through a focus on responsive feedback
- Outcome 2 - grade 1 to 3 students' reading will improve through a focus on phonological awareness and decoding skills
- Outcome measures for the 2024-2025 SDP:
 - report card data ELAL writing and reading
 - Provincial Literacy Assessments Grades 1-3 CC3 and Lens
 - Alberta Education Assurance Measures Results Report - engagement in learning/language arts
 - OurSchool survey - well being
 - various ways to monitor progress along the way including formal and informal teacher and student feedback, PLCs grade grouping, literacy intervention tracking
- Teachers will support students to be owners of their own learning
- Professional learning focus this year: working with new curriculum, social emotional learning to support well-being, writing intervention
- There is a new School instagram account

Teacher Report: Meredith Wilkes

- Welcomed a student teacher into kindergarten
- Gratitude to the halloween howler, it was really appreciated by the kindergarten class
- The kindergarten class is anticipating a positive wonder day
- The students love their grade % buddies
- Monthly read-alouds really connect nicely to the kindergarten curriculum and can be extended for the month
- Mrs. Wilkes would like to find ways the kindergarten kids to have volunteer opportunities in the community



EXECUTIVE & COMMITTEE REPORTS

Chairperson report (Celeste)-

- She has reached out to some of the other school councils to discuss how to use the \$500 grant
- Parent association bylaws filed in April, have a digital scanned copy
- School council bylaws - appear from 2018 and there is a 2018 set that were dated 2023 but nothing is signed, we can create new ones with a template
- There is a ministerial order from 2019 that appears to have changed the rules for School Council bylaws
- Discussion of yearbooks for next year, council would like more pages and original artwork for the cover.

Adjournment

Celeste motioned to adjourn meeting at 7:41 PM was approved by Kelsey and Olivia

Next Meeting:

Minutes submitted by: Kelsey Mountain

SILVER SPRINGS SCHOOL PARENT ASSOCIATION

Meeting Minutes

Tuesday, November 19, 2024

Opening

The regular meeting of the Silver Springs School Parent Association was called to order at 7:42 pm on Tuesday, November 19, 2024 at the Silver Springs School by Celeste Howard.

Present

Board members: Celeste Howard, Erin Olesen, Kelsey Mountain, Rebecca Mayhew, Kira Syvertsen, Sandra Zandvliet, Locke Vincent

Administration: Michelle Ryskamp, Danica Burrows

Teacher: Meredith Wilkes

Members at large: Olivia Semmens, Michelle Downey, Marion Smith

Welcome (Celeste): Welcome to the Parent Association Meeting

Approval of Minutes

Reviewed and approved minutes from Tuesday, October 8, 2024 approved by Erin and Sandra

Sandra and Kelsey approved the agenda.



COMMITTEE REPORTS

Treasurer's Report (Lauren):

- \$15 289.54 in parent association
- \$42 930.90 casino account

Michelle reports that we had money in the technology budget but she recently found that if we hold onto macbooks for another year then CBE will provide some funds to replace them next year.

Fundraising Report (Sandra):

- The farmer ran out of frozen goods and put some fresh goods in with the frozen goods but did not communicate this
- Next year things will be labeled fresh or frozen and will include 3 sizes of turkeys
- team fund has a minimum unit order, we are currently under on both, we get charged a \$75 fee per amount, we are currently short on both

Casino Report (Rebecca)

- June 26 and 27th
- we are allowed to switch and are working on it

Healthy Hunger (Kira)

- more kids appear to be ordering
- profit ~\$500
- wondering if we could get a volunteer coordinator on parent council

Special Events (Erin/Michelle)

- Erin has been walking Michelle through Santa's workshop, including sign-up genius
- ~\$400 budget for buying different things and gift wrap
- considering having a "teen table" of stickers, key-chains etc and kids could pick 3, and a "parents" section
- golf balls and socks here a hit last year
- considering labels for kids or lists to create in advance
- look at purchasing some large boxes

Chairperson

- Currently 118 emails on the email list
- Celeste will send out an email tomorrow
- Access to school council email - will change the password and will sign out all users
- Group discussion about frequency of posting on social media



MOTIONS FOR APPROVAL

Motion for Approval:

Locke motions for council to pay the difference of getting an original design cover for yearbooks and 32 pages to keep the price at \$20. Seconded by Sandra. All approved.

.

Adjournment

Celeste motioned to adjourn the meeting at 8:27 PM and was approved by Kelsey and Rebecca

Next Meeting: January 14, 2025

Minutes submitted by: Kelsey Mountain

